

Wisconsin WIC Association	WWA Board MEETING MINUTES		
	MEETING: Monthly Call 1-215-446-3657 or 1-888-363-4735 Access code: 3202826 (Host: 76532148)		
	PURPOSE: Monthly Teleconference		
Meeting Date:	Location:	Start Time:	End Time:
01/28/2019	Teleconference	1:00 PM.	2:00 PM
Facilitator/Lead: Kara Kerrigan		Minutes Prepared by: Arianna Coleman	
ATTENDEES (checked in attendance)			
<input checked="" type="checkbox"/> Arianna Coleman	<input checked="" type="checkbox"/> Kara Kerrigan	<input type="checkbox"/> Abbie Loos	<input checked="" type="checkbox"/> Angela Roltgen
<input checked="" type="checkbox"/> Courtney Jankowski	<input checked="" type="checkbox"/> Calli Bemis	<input type="checkbox"/> Jennifer Miller	<input checked="" type="checkbox"/> Shawn Handfelt
<input checked="" type="checkbox"/> Kristina Ingrouille	<input type="checkbox"/> Kelsey Latimer	<input checked="" type="checkbox"/> Elisabeth Pohle	

Items/Actions to Be Discussed	Outcome/Notes	Action Items & Person Responsible
Approval of Meeting Minutes (Arianna)	Arianna made a motion to approve the December Meeting Minutes without changes. Calli seconded the motion. Motion passed.	
Treasurer's Report (Courtney)	PayPal \$1,156.51 checking \$11,858.16 savings \$26,191.85	
Committee Reports:		
Membership (Angela) <ul style="list-style-type: none"> 2018 Membership Drive 	There will be an updated log with contact information available in WICshare for regional representatives to contact projects and encourage them to join WWA and remind them to pay their membership dues.	
Finance (Courtney) <ul style="list-style-type: none"> Conference Breakfast AT&T New CPA; taxes 	<p>The most recent logs for WWA membership dues paid are available in WICshare.</p> <p>Last year WWA paid \$800 for the conference breakfast. This is a good figure to keep in mind as we plan conferences for future years.</p> <p>Courtney has been looking into alternatives to use for our monthly teleconferences instead of AT&T. Skype for business is no longer available. Microsoft Teams is the recommended program from Skype. This program is run through Microsoft 365 accounts, which may also be a good alternative for working documents for committees in place of Google Docs. Courtney has applied for a nonprofit discount through Microsoft Teams and will update the board when she receives a final quote.</p> <p>The total cost estimate for tax preparation through the new CPA is \$470 dollars. This is substantially lower than what was paid in previous years as WWA now only needs to file a 990N and in previous years needed to file a more complex form due to our income. Arianna made a motion to use the new CPA. Shawn seconded the motion. Motion passed.</p>	<p>Courtney will update the board when she receives a final quote for Microsoft team</p> <p>Courtney will proceed with having WWA's 2018 taxes prepared by the new CPA.</p>
Professional Development (Jennifer) <ul style="list-style-type: none"> Updates 	Arianna made a motion to hold the conference on Tuesday October 29th and Wednesday October 30th at the Chula Vista in the Wisconsin Dells. Kristina seconded the motion. Motion passed.	Jennifer will book the conference rooms for the agreed upon dates.

<p>Advocacy (Elisabeth)</p> <ul style="list-style-type: none"> • 2019 Advocacy Week • Capitol Day • NWA Call • Monthly Action Alerts • Scholarship Application 	<p>At the last committee conference call, the committee decided that one goal for 2019 should be to increase committee participation from general WWA members as most committees are currently compromised of all or mostly board members. The committee is also working to update the WWA website with Advocacy information and a monthly action alert.</p> <p>Courtney received an email from the office of senator Tammy Baldwin requesting an interview with WWA about the impacts of the government shutdown on WIC. Discussion was had with Lisa Murphy from the state WIC office and it was decided that this would be an acceptable communication as long as WWA uses the consistent messaging developed by the state. It was decided that WWA will respond to this request, despite the temporary resolution to the government shutdown, and will get details about the interview. It was mentioned that WWA may have the interviewed scheduled during Hill visits at the NWA Leadership Conference.</p>	<p>Courtney will respond to the email from the office of Tammy Baldwin and let her know that WWA is interested in an interview to make a comment on the impact of the government shutdown on WI WIC.</p>
<p>Communication</p> <ul style="list-style-type: none"> • Website (Abbie) • Facebook (Arianna) • Newsletter (Kelsey) • Logo (Courtney) 	<p>The new WWA website is live! No updates from Facebook. Kelsey is waiting for information about the WWA professional development conference and the NWA leadership conference and then will post the newsletter. The new logo is finished and WWA will need to update any documents that still use the old logo.</p>	
<p>Strategic Planning (Kara)</p>	<p>There were a few changes made to the WWA strategic plan to eliminate redundant objectives and include the annual membership survey.</p>	<p>Kara will update the WWA strategic plan and post to the website</p>
<p>WAHLDAB (Elisabeth/Courtney)</p>	<p>No updates from WAHLDAB.</p>	
<p>WIC Advisory (Jennifer/Kara)</p>	<p>No updates from WIC Advisory.</p>	
<p>Other:</p>	<p>Kara and Elisabeth attended an NWA call along with organizations from 8 states. The call provided insight to organizing a Capitol Day and the California WIC Association has resources available on their website. NWAs goals are to increase funding for BFPC programs and to provide insight for the Nutrition Reauthorization Act.</p>	
<p>2018 National WIC Association Leadership Conference</p> <ul style="list-style-type: none"> • Shutdown Impacts 	<p>There will be a call today at 3:15pm for attendees of the NWA Leadership conference. There will be a call for WIC directors this Wednesday about the government shutdown.</p>	
<p>Monthly Meeting Updates: Next meeting: February 25th, 2019 1:00-2:00 PM (Teleconference)</p>		