

**WWA Board MEETING MINUTES**

**MEETING:**

Topic: **WWA Monthly Meeting**

Join Zoom Meeting:

<https://us02web.zoom.us/j/89963498647?pwd=N25QS01jbTh6U0FKNFZHaExRSFRsdz09>

Meeting ID: 899 6349 8647

Passcode: 688367

**Phone:**

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 899 6349 8647

Passcode: 688367

Find your local number: <https://us02web.zoom.us/u/kcleDU2n5U>

**Reoccurring meetings:** Every month on the Third Thu, until Sep 15, 2022, 10 occurrence(s)

WWA Admin is inviting you to a scheduled Zoom meeting.

**PURPOSE:** Dec 2022 monthly meeting

**Wisconsin WIC Association**

<b>Meeting Date:</b>	<b>Location:</b>	<b>Start Time:</b>	<b>End Time:</b>
12/15/22	Teleconference	12PM	1 PM
<b>Facilitator/Lead:</b>	Megan	<b>Minutes Prepared by:</b>	Camen
<b>ATTENDEES (checked in attendance)</b>			
<input checked="" type="checkbox"/> Ellen Ellingsworth	<input checked="" type="checkbox"/> Camen Haessig	<input checked="" type="checkbox"/> Lindsay Kohut	<input checked="" type="checkbox"/> Suzanne Polacek
<input type="checkbox"/> Angela Ellis	<input checked="" type="checkbox"/> Kristina Ingrouille	<input checked="" type="checkbox"/> Sarah Nix	<input checked="" type="checkbox"/> Nanishka Ruiz
<input checked="" type="checkbox"/> Morgan Thums	<input checked="" type="checkbox"/> Kim Damrow	<input checked="" type="checkbox"/> Megan Mueller	

<b>Items/Actions to Be Approved</b>	<b>Outcome/Notes</b>	<b>Action Items &amp; Person Responsible</b>
<u>Welcome and Approval of Meeting</u>	Camen motion to approve Oct meeting minutes; Ellen 2nd	
<u>Treasurer's Report (Ellen)</u>	Pay Pal: \$0 Business savings account: <b>\$24,361.37</b> Business debit account: \$21,544.44	
<u>Finance (Ellen)</u> • Apparel sale income/update	\$6,664.69 paid to Positive Promotions shortly for Apparel Sale Income of \$1,619 to WWA Paypal having legal issues and shutting down random accounts. Should we consider a differnt payment account? Square might be best option per Ellen. Better for >\$100 payment. You can get POS system. Membership page plug in currently not working.	<b>Camen</b> reach out to Gathering waters for payment plug in support.

<p><u>Membership (Suzanne)</u></p> <ul style="list-style-type: none"> <li>• End of Year Membership Survey</li> <li>• Membership Drive 2023- OPEN <ul style="list-style-type: none"> <li>• Ends March 31<sup>st</sup></li> </ul> </li> </ul>	<p>Only 14 respondents to survey (good chunk are WWA board or Healthfirst staff). 14/14 approved By-law proposed changes.</p> <p>Possibly do a monthly WWA updates in FMR?</p> <p>Post meeting minutes monthly to FMR? <u>VOTED and PASSED</u></p> <p>People liked the idea of support WWA members on board meetings</p>	<p><b>Suzanne</b> will send email template to <b>Regional Reps</b> next week on reminder to take Membership survey from 12/2 FMR and “events” survey in 12/16 survey to their region.</p> <p><b>Regional Reps</b> send thank you email to any who have paid. Send reminders to projects who have not paid their dues.</p> <p><b>Angela/secretary</b> will email out minutes and <b>all board members</b> “approve” via email moving forward.</p> <p><b>Camren</b> will post to website once “approved” via email.</p> <p><b>Suzanne</b> will post website link to minutes in FMR ~1 month after meeting.</p>
<p><u>Professional Development (Kristina)</u></p> <ul style="list-style-type: none"> <li>• WWA Discussion Review</li> <li>• Apparel Sale</li> </ul>	<p>~90 people participated in WWA discussion 2022. Success!</p> <p>3 question survey in this Friday’s FMR 12/16 regarding apparel sale timeline and WWA event topics.</p> <p>Possibly apparel sale at different time of year 2023.</p> <p>Apparel expected to arrive in January 2023.</p>	
<p><u>Advocacy (Angela)</u></p> <ul style="list-style-type: none"> <li>• Action Alerts 2023</li> <li>• NWA National Policy Conference – Virtual Scholarships</li> </ul>	<p>2 scholarship applicants to receive scholarship: Natalie M Kahlow Elizabeth Kannenberg</p> <p>Nanishka won’t be able to attend as WWA rep</p> <p>Sounds like no Leadership Academy in 2023. Will have additional \$2,000 if not offering that scholarship in 2023.</p> <p>Could do scholarship to Health and Hunger Summit</p> <p>Creating an open application for any conference scholarship. Board votes on applications at monthly meetings. <u>VOTED and PASSED</u></p>	<p><b>Camren</b> (cc Angela) email congrats email and to register, request refund from Ellen.</p> <p>Drop box Reimbursement form and receipt.</p> <p><b>Camren</b> update app to Jan 13<sup>th</sup> deadline and send to Suzanne to post in 12/23 FMR.</p> <p><b>Angela</b>, were you the other WWA rep that might attend NWA Policy conference? If so, you can register and email Ellen for reimbursement.</p> <p><b>Sarah</b> creating an open application for any conference scholarship. <b>Board</b> will vote on</p>

		applications at monthly meetings.
<u>Communication (Camen)</u> <ul style="list-style-type: none"> <li>• Fall Newsletter</li> <li>• Logo (Kristina)</li> </ul>	<p>Camen updated 2023 committee website pages.</p> <p>Kristina thinks we will start logo from scratch.</p>	<p><b>Lindsay</b> reaching out to contact for logo and website ideas</p>
<u>Outreach (Lindsay)</u> <ul style="list-style-type: none"> <li>• New Partnerships <ul style="list-style-type: none"> <li>○ ASPHN</li> </ul> </li> </ul>		<p><b>Lindsay</b> looking into ASPHN partnership in next month.</p>
WALHDAB (Ellen) (Wisconsin Association of Local Health Departments and Boards)		
LACC/NWA (Sarah/ Angela) (Local Agencies Communication Committee)		
STATE WIC DIRECTOR LIASON (Kristina)	<p>CMR is doing more national work now.</p> <p>Discussed workgroup on RD recruitment and retention/shortages.</p>	
Other: <ul style="list-style-type: none"> <li>- WWA ByLaws Survey/Review</li> <li>- Committee descriptions</li> </ul>	<p>Will update by-laws with proposed changes after membership survey taken by more people.</p>	<p><b>Committee chairs</b> – update committee description and let Camen know if updates a needed on website.</p>
Next Meeting: <b>January 19<sup>th</sup> , 12-1</b>		